

**SPENCERPORT HIGH SCHOOL BUILDING PLANNING TEAM**  
**AGENDA FOR 5.1.23**

**Members: Julie Brennan, ~~Brian Buckner~~, ~~Brynn Buckner~~, Christina Falbo, Anthony Guzzetta, Steve Kelley, Jackie Lanpher, ~~Sean McCabe~~, MaryJean McQuilkin, ~~Rick Mueller~~, Jess Silsby, ~~Elysa Sugar~~, Amanda Van Huben**

1. Taking minutes today: Silsby

2. Discuss "others" and add to agenda

- Give subs a copy of Ranger update to see what is going on throughout the week. Anything else that they might need? Julie is looking at giving a new sub and a veteran sub a copy of the packet to see if there is anything else they need, and BPT can look at this as well after Julie gets feedback from the subs.  
Lockdowns, hall sweeps, etc. could all be included. Talked about Julie (or someone) printing copies and giving to subs during the week. Access to intranet buttons and alerts is still being investigated. This will be included in the ongoing conversation.
- Any way we can update attendance more quickly throughout the day? When this is updated later in the day, it can be problematic with making accurate reports. Also still an issue when call ins haven't checked attendance when teachers are entering it. Sub lists also still don't seem to be getting picked up. Request was made that they needed to be standing straight up and down. Look at a button on the homepage to streamline communications that we direct parents to? Follow up with Tim O'Connor on IC capabilities and streamlining systems and structures. Ask Sean what the current system is for sub attendance sheets and to remind all offices (not just main office) to check attendance before calling in. Ideas for reminding teachers to take attendance in a timely manner?
- Can we look at bring PBIS assemblies back again in the future... no one is recognizing positive behaviors and setting that as an expectation to achieve? Updated Ranger Creed? Could that be a positive impact on



climate and culture? Could Sources of Strength lead that? Principal's advisory group? So that way it's not teachers figuring it out but kids sharing their voices and perspectives. Could there be a place to hang out and interact with their friends as a reward (senior lounge)? Or a reward for academic achievement? Goal is multiple positive outcomes. Outside resources? Boys/Girls Club? Videogames, corn hole, etc. Link Crew/Boomerang Project

- Put this on summer schedule: Subcommittee to look at this

3. Set Dates: P/T Conferences and Open House

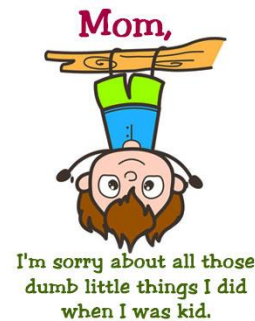
- Open House-9.21.23
- Parent/Teacher Conference-11.20.23 (3-6pm)
- Parent/Teacher Conference-3.21.24 (4-7pm)

4. Staff Recognition-Member of the month?

- Put this on the summer agenda

5. Alternative Advisement Set-up

- Ask Sean if the schedule can still be shifted and if so, create a separate survey (not end of year survey) for preference in placement and if students/teachers find it beneficial. Revisit this May 15<sup>th</sup> with possibility of a subcommittee.
- Can seniors be placed with senior project advisors for advisement until released?



6. Hallways (language, behavior, sleeping)-other

- AM WeMoCo returns... find out if they are taking the bus or driving and if they should wait in the cafeteria or the rock wall
- Sleeping in the halls and working in the halls is a safety issue but it's nice for teachers who are giving assessments. Issue is admin can't enforce unless we are consistent. Ask Sean to reinforce that it's okay for a quick period of time for an assessment, but that this should be temporary, for a short amount of time, rather than allowing students to work in the hallway for the entire block. Students shouldn't be in the hall during study hall.

7. Library Concerns (too many advisement and tech passes)-other
- Seems like the shift to the library writing passes is going well. Teachers doing a great job of having conversations about expectations. Look at shifting time so someone (Foki?) is here in the morning to write passes?
8. ALC concerns (number of "walk-ins" allowed)-other
- Tabled to discuss with Sean
9. Scheduling/class make-up-not combining students that distract each other-other
- TL looking at a scheduling committee to discuss the concerns
  - 76 Constraints currently 10-12
  - Admin will look for ways to communicate the protocols and processes to all teachers

